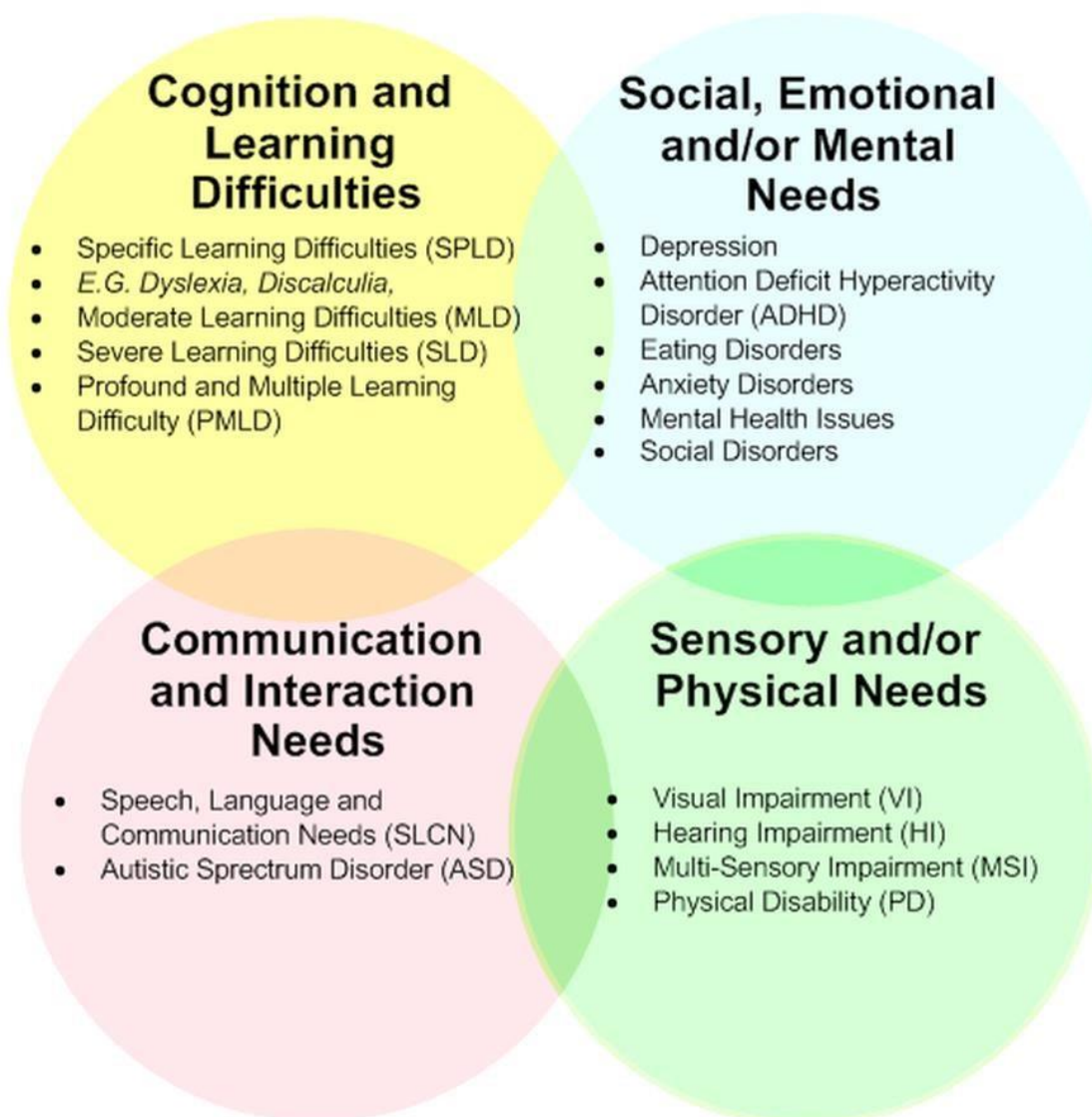


SEND Information Report 2023-24

These pages set out information about our provision for children and young people with special educational needs and disabilities (SEND). They are updated annually.

About our school

Millbrook Primary School provides for children with a wide range of special educational needs including those with:



Our special educational needs co-ordinator (SENCo) is Mrs Stella Stockwell. She is a qualified teacher and holds the National SENCo Award. She works closely with senior leaders to oversee the provision and monitoring of children's

Head of School: Faye Charlton & Laura Youngman

Executive Head Teacher: Steven Rose

Telephone: 01235 764822 Email: officemb@millbrook.vale-academy.org
www.millbrookschool.org.uk

Web:



learning and progress throughout the school, as well as supporting the families of those children with special educational needs.

She can be contacted through the office phone on: (01235) 764822 or by email: office@millbrook.vale-academy.org

Our governor with responsibility for SEND is Sarah Martin

Our Chair of Governors is Mr Richard Evans, who can be contacted through the school office.

Our SEND policy, Equality Scheme and Accessibility Plan can be found on the school website.

How do we identify and give extra help to children and young people with SEN?

The school uses Oxfordshire County Council's guidance 'Identifying and supporting Special Educational Needs in Oxfordshire schools and settings'.

The guidance sets out:

- How we identify if a child or young person has a special educational need
- How we assess children and plan for their special educational needs, and how we adapt our teaching
- Ways in which we can adapt our school environment to meet each child's needs
- How we review progress and agree outcomes and involve you and your child in this

Click here to read the guidance (also available on our website):

[CompilationFoundationYearsandPrimary.pdf \(oxfordshire.gov.uk\)](#)

[SEN guidance for schools.pdf \(oxfordshire.gov.uk\)](#)

Our SEND governor takes a keen interest in the welfare of all pupils including those with SEND.

We also have access to a range of specialist support services including:

Educational Psychology Service

Special Educational Needs Support Services (SENSS)

Child and Adolescent Mental Health Services (CAMHS)

Communication and Interaction team

Complex needs team

Early Intervention Children's Social Care

Information about these services and what they offer can be found on the Oxfordshire County Council SEN web pages:

<https://www.oxfordshire.gov.uk/residents/children-education-and-families/education-and-learning/special-educational-needs-and-disability-local-offer>

Head of School: Faye Charlton & Laura Youngman

Executive Head Teacher: Steven Rose

Telephone: 01235 764822 Email: officemb@millbrook.vale-academy.org
www.millbrookschool.org.uk

Web:



We always discuss the involvement of specialist SEND services with parents first. With the family's permission, we also work with other services and organisations that are involved with a family

How do we work with parents and children/young people?

The partnership between school and home is always important to us at Millbrook. We will always contact parents if we have a concern that a child or young person may have a special educational need and no child goes on to the school's Special Educational Needs Register without the full consent of the child's parent or guardian.

We work closely with children with SEND and their parents to agree outcomes and plan how we will all work towards these, and then to review progress.

This communication happens in a variety of ways:

- Each child on the SEND Register has a Pupil Profile which puts them at the heart of the assess, plan, do and review process. The Profile includes the voice of the child and family, as well as any barriers to learning, positive intervention/strategies in place and some outcomes to support learning.
- Profiles are reviewed 3 times a year - during parents evenings and at the end of the summer term.
- Parents are always welcome to speak to class teachers by arranging an appointment through the school office if they have any concerns.
- Appointments can be made to see the SENCo by phoning the school office.

There are also opportunities for parents and children to contribute to our Equality Policy. We do this through parent governors, parent school association, and the pupil Parliament.

Adapting the curriculum

We offer an exciting, creative, broad and balanced curriculum for all children including those with SEND. We always ensure children with SEND needs have full access to every area of school life.

The teachers at Millbrook School scaffold and adjust the lessons to make sure all children have challenging work at their level and they all receive quality teaching. There are teaching assistants in each class to support the teaching of all pupils.

We are committed to encouraging all children to become independent learners and to have a growth mindset with an 'I can' attitude to learning. We use Building learning Powers (BLP) as a method of developing independent, resilient and reflective learners.

Specific support given to children with SEND varies and is determined by the needs of the individual. Support may include:

The NEST- a nurture base to help children to regulate themselves.

Forest School- supporting outdoor learning

Small group work targeting specific difficulties and teaching key skills.

Individual support for pupils with high level needs and those with an Education Health and Care plan (EHCP)

Detailed assessments to understand the learner's individual needs.

Head of School: Faye Charlton & Laura Youngman

Executive Head Teacher: Steven Rose

Telephone: 01235 764822 Email: officemb@millbrook.vale-academy.org
www.millbrookschool.org.uk

Web:



Intervention programmes for example, Spirals to develop language skills, Toe by Toe for Dyslexic difficulties, Plus 1 and 2 for Maths support if we feel extra support is needed to close gaps.

What expertise can we offer?

We have an Inclusion team at Millbrook:

SENCo: Mrs Stella Stockwell

ELSA: Mrs Walker is our ELSA

Learning Mentor: Mrs Buchanan

Home School Link Worker: Mrs Sarah Kilminster .

Inclusion Team admin: Mrs Carolyn Liaromatis.

Our SENCo holds a postgraduate certificate in Special Educational Needs and the National Award for Special Educational Needs Coordination. All teachers continually develop their practice and work closely with the SENCo to ensure pupils receive appropriate support.

Teaching Assistants are trained to support the particular needs of the children they work with, and have regular opportunities to develop their role. We have members of staff who have trained at a specialist level in Literacy, Reading, Phonics and medical needs. We also have access to a range of specialist support services.

Information about these services and what they offer can be found on the Oxfordshire County Council SEN web pages:

[Services to support children learning | Oxfordshire County Council](#)

We always discuss the involvement of specialist SEND services with parents first.

We also work with other services and organisations that are involved with a family, with the family's permission.

Head of School: Faye Charlton & Laura Youngman

Executive Head Teacher: Steven Rose

Telephone: 01235 764822 Email: officemb@millbrook.vale-academy.org
www.millbrookschool.org.uk

Web:

How do we know if SEN provision is effective?

We use a 4 stage approach:

Plan, Assess, Do, Review ,



The progress of all children is tracked throughout the school using the VAT assessment system. If your child is working below expected standard for their age, they will have specific outcomes to work towards on their pupil profile. In addition, teachers regularly review progress towards agreed outcomes assessing whether the support that's been in place has made a difference and what we need to do next. If there are any concerns, this is discussed with the SENCo, the Headteacher and parents and any additional support is put in place. This is regularly assessed and monitored. The SENCo also liaises with Class Teachers and interventions are put in place to support specific difficulties and consolidate knowledge and understanding. This provision is tracked and monitored by the SENCo and year group leaders. Information about how the governing body evaluates the success of the education that is provided for pupils with SEND is contained in the Governors' Annual SEND report.

How are children and young people with SEN helped to access activities outside of the classroom?

All children and young people are included in activities and trips following risk assessments where needed and in accordance with duties under the Equalities Act 2010. We talk to parents and young people when planning trips so that everyone is clear about what will happen.

There is information about activities and events for disabled children and those with SEN Oxfordshire in the Family Information Directory:

<http://fisd.oxfordshire.gov.uk/kb5/oxfordshire/fsd/disabilities>

What do we do to support the wellbeing of children/young people with SEN?

Head of School: Faye Charlton & Laura Youngman

Executive Head Teacher: Steven Rose

Telephone: 01235 764822 Email: officemb@millbrook.vale-academy.org
www.millbrookschool.org.uk

Web:



All children have the opportunity to share their views through the Junior Leadership representatives, with their teacher, when planning their support and writing the pupil profile, in assemblies and during classroom lessons.

We listen to the views of children with SEND by conducting pupil voice opportunities in their pupil profile, through pupil meeting and questionnaires.

Bullying is not tolerated, and we help to prevent bullying through our work with Anti Bullying Alliance for which we have been awarded a GOLD award.

We take bullying very seriously. We help to prevent bullying of children with SEND by having:

Anti-bullying and Behaviour for Learning Policy

Pivotal Behaviour approach

Building Learning Powers approach

Moral and social lessons including RE and PSHE

Assemblies

Equality Policy which can be viewed on the school's website

Any reports of bullying are taken very seriously and are dealt with by the class teacher and the school leadership team who will talk to all involved, including parents. We will monitor the situation to ensure it is stopped straight away with the use of our Anti Bullying procedure. If a parent feels that their child is being bullied, they must report it to the class teacher, we will then investigate and report back any actions we have taken.

Joining the school and moving on

We encourage all new children to visit the school before starting, giving them the opportunity to meet the class teacher and pupils. For children with SEND, we ensure the SENCo and class teacher are aware of needs and review previous school records.

We begin to prepare young people for transition into the next stage of their education by ensuring information and records are passed to the relevant class teacher. The SENCo and Year 6 class teacher ensure that children with SEND are given the opportunity for extra visits to the secondary school to help ensure smooth transition.

Who to contact if you are concerned about your child

Please contact their class teacher. Should it be required, the SENCo can be invited to attend the meeting.

If you'd like to feedback, including compliments or complaints about SEND provision please email the school office. We aim to respond to any complaints within 5 days.

If you'd like impartial advice from Oxfordshire's Parent Partnership Service contact

<https://www.oxfordshire.gov.uk/sendias>

Head of School: Faye Charlton & Laura Youngman

Executive Head Teacher: Steven Rose

Telephone: 01235 764822 Email: officemb@millbrook.vale-academy.org
www.millbrookschool.org.uk

Web:



If you'd like to know more about opportunities for children and young people with SEN and their families, support groups or information about SEN these are listed in the Family Information Directory:

<http://fisd.oxfordshire.gov.uk/kb5/oxfordshire/fsd/disabilities.page>

Oxfordshire's Local Offer contains lots of information for parents. Click here to see it:

<https://www.oxfordshire.gov.uk/residents/children-education-and-families/education-and-learning/specialeducational-needs-and-disability-local-offer>

Thank you fore reading, do get on touch if you have any questions Stella

Stockwell

SENDCo

Head of School: Faye Charlton & Laura Youngman

Executive Head Teacher: Steven Rose

Telephone: 01235 764822 Email: officemb@millbrook.vale-academy.org
www.millbrookschool.org.uk

Web: